



MEETING MINUTES

Team/Club Trust # _____
Date: _____

Motion to Start the Meeting: _____ Seconded by: _____
All in Favor: _____ Any Opposed: _____
Meeting Called to Order at _____ Date: _____

1. Prior Approval of Activities for the Month of _____

Activity

- a. _____
- b. _____
- c. _____
- d. _____
- e. _____

Moved by : _____ Seconded by : _____

2. Prior Approval of Expenditures for the Month of _____

(Include any potential reimbursements that will be required)

The following purchases were discussed and approved:

	Item	Vendor	Amount
a.	_____	_____	_____
b.	_____	_____	_____
c.	_____	_____	_____
d.	_____	_____	_____
e.	_____	_____	_____

Moved by : _____ Seconded by : _____

3. Approval of Fundraising for the Month of _____

	Fundraiser	Location	Date
a.	_____	_____	_____
b.	_____	_____	_____
c.	_____	_____	_____
d.	_____	_____	_____
e.	_____	_____	_____
f.	_____	_____	_____

Moved by: _____ Seconded by: _____



Associated Student Body

List of all present at meeting:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
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26. _____
27. _____
28. _____
29. _____
30. _____
31. _____
32. _____
33. _____
34. _____
35. _____

Officers'/Captains' Signature

Team Coach/Club Advisor